



Leicester
City Council

MEETING OF THE HOUSING SCRUTINY COMMISSION

DATE: THURSDAY, 17 DECEMBER 2015
TIME: 6:15 pm
PLACE: Meeting Room G.02, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Scrutiny Commission

Councillor Newcombe (Chair)
Councillor Alfonso (Vice Chair)

Councillors Aldred, Aqbany, Byrne, Cank and Joshi
1 Un-allocated Non-Group Place

Members of the Scrutiny Commission are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Graham Carey (Democratic Support Officer):

Tel: 0116 454 6356, e-mail: Graham.Carey@leicester.gov.uk

Jerry Connolly (Scrutiny Support Officer):

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Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings & Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

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Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

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If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

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- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact Angie Smith, **Democratic Support on (0116) 454 6354** or email Graham.Carey@leicester.gov.uk or call in at City Hall, 115 Charles Street.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

PUBLIC SESSION

AGENDA

FIRE/EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to area outside the Ramada Encore Hotel on Charles Street as Directed by Democratic Services staff. Further instructions will then be given.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

**Appendix A
Page 1**

The minutes of the meeting of the Housing Scrutiny Commission held on 2nd November 2015 are attached, and Members are asked to confirm them as a correct record.

4. CHAIR'S ANNOUNCEMENTS

5. PETITIONS

The Monitoring Officer to report on the receipt of any petitions received in accordance with Council procedures.

6. QUESTIONS, REPRESENTATIONS OR STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations or statements of case received in accordance with Council procedures.

7. AREA MANAGERS' BRIEFING

**Appendix B
Page 11**

The Area Manager for the Central Area will deliver a presentation.

8. HOUSING REVENUE ACCOUNT RENT SETTING AND BUDGET 2016-17 CONSULTATION [Appendix C](#)
[Page 45](#)

The Director of Housing submits a report seeking the views of Members on proposals for setting the Housing Revenue Account budget for 2016/17, increasing service charges (excluding heating and cleaning) and garage rents by 0.9% and reductions in the 2016/17 spending from options set out in table 6 of the report.

9. RENT ARREARS QUARTERLY REPORT [Appendix D](#)
[Page 81](#)

The Director of Housing submits a quarterly progress report on Rent Arrears - July 2015 to September 2015.

10. MANAGEMENT OF GYPSY AND TRAVELLERS SITES (UPDATE) [Appendix E](#)
[Page 89](#)

The Director of Housing submits a report providing an update on the operation of 2 new Gypsy and Travellers' Sites at Redhill Nook and Greengate Nook and the refurbished Meynells Gorse site. The sites opened on 13 April 2015, 20 April 2015 and 15 June 2015 respectively.

11. REVIEW OF THE LOCAL TENANCY MANAGEMENT SERVICE [Appendix F](#)
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The Director of Housing submits a report on the outcome of the Tenancy Management Review.

12. UPDATE ON COMMUNAL CLEANING [Appendix G](#)
[Page 107](#)

The Director of Housing submits an update report on improving the Communal Cleaning standard and the issues raised by the Housing Communal Cleaning Task Group which reported its findings to the Commission in March 2015. Representatives of the City Cleansing Team will be present at the meeting to comment upon specific actions in response to the Task Group recommendations relating to the contractor.

13. SCOPING DOCUMENT FOR SHORT REVIEW OF VOIDS PERFORMANCE [Appendix H](#)
[Page 125](#)

To receive the draft scoping report for a proposed short review of progress and performance relating to void times in city council housing stock.

Members are requested to make comments on the draft and approve the terms for the review.

**14. WORK PROGRAMME OF THE SCRUTINY
COMMISSION**

**Appendix I
Page 131**

The current work programme for the Commission is attached. The Commission is asked to consider this and make comments and/or amendments as it considers necessary.

15. ANY OTHER URGENT BUSINESS